**RLMC BOARD OF DIRECTORS MEETING MINUTES**
**12/08/2021 – 7:00 PM**

**Meeting called to order by Bob at 6:59 p.m Troy and Lisa were unable to attend.**

**Invited Visitors:  None Noted**

1. **November 2021 Minutes: Presented by Bob**
	1. **Review, Discuss, Approve Cory motioned to approve the minutes as written, 2nd by Duane. All approved.**
2. **Treasures Report(s): Greg**
	1. **Additional review, details, and discussion on previous months error report –Discussed previous months error report Greg and Janice both stated the corrections were needed from error on Maner Costerisan part and Office entry error. Procedures are in place by Jon and Janice to ensure correct entries moving forward.**
	2. **Review, Discuss, Approve - November Report - November financial reports were discussed and reviewed. Duane motioned to approve report as presented, 2nd by Fred. All approved.**
3. **December 2021 Agenda: Bob**
	1. **Review, Discuss, Approve. Greg asked to have banking added to the agenda. Cory motioned to approve the agenda adding banking, 2nd by Duane. All approved.**

**Unfinished Business:**

1. **Maintenance: Duane reported and presented well reading reports look good.**
2. **Office Manager: Janice**
	1. **Office Monthly Update (include sponsor updates) – Janice reported vinyl was installed on the front entrance, Mary’s credit card was cancelled, Janice’s credit card was ordered and received, Security Cameras were installed, Website sponsors contacted, and additional sponsors added, internet added at the guard shack.**
	2. **Office Recommendations – Janice will be activating an Amazon Prime membership and purchasing more storage for OneDrive. Prices are within the office budget. No motion was needed.**
	3. **Security Update – closed for season**
3. **Member communications: Alice was not present, no report**
4. **Water Quality: Tammy Wright had no report**
5. **Aquatic Control and Fish Committees Update: Rich Blemaster said all is well.**
	1. **Updates on permit? Jeremey assisted with the DNR report, and it was filed.**
6. **RLMC Credit Card – Janice**
	1. **Update – credit card was received.**
7. **Annual Budget Update – Greg reported he has the budget formatted. He mentioned last years spending was down due to covid. He is asked the board members to please forward any spending they think may need to be added before he finalized the report. Bob mentioned that he had a conversation with Denise at Fulton Township. Fulton Township is looking into a seawall for the section they are responsible for on Gold Dust Point. Greg reported the permit for Rainbow Lake is still in progress but moving forward.**
8. **Online Payment Services – Greg/Bob/Janice**
	1. **Demos and recommendations update – A demonstration of Autobooks is set for December 13. Mercantile is still looking into egov. The possible opening of a checking account at Mercantile was presented. This would be necessary if the board chose to adopt Autobooks or egov with Mercantile Bank. Bob reminded everyone this was to have the capability of online payments.**
9. **QuickBooks Online – Janice/Greg**
	1. **Purchased? Greg reported the QB online had not yet been purchased. Janice talked with Jon. He has a few more corrections on QB to make before we go online. Once corrections are finalized the purchase will be made.**

**New Business**

1. **Winter Break Discussion – Return for March or April (2 or 3 month break?) – Bob reported winter break is usually 2 months asked if the board wanted a longer break or to follow the standard. It was agreed the Board would reconvene in March.**
2. **2022 November board meeting reminder – Community Christmas Party Reminder. Bob presented that Tammy had reminded the Board of the Christmas party. Due to the late timing, there would be no party this year. The party is to be added to the October Agenda moving forward.**
3. **Grant funding update – Tammy Wright presented two grants. 1. Clean Boats, Clean Water 2. Lake Conservation Grant. The Board agreed both grants were worth pursuing. Tammy will be applying for both grants. Tammy will talk with Zach Goodheart @ LakePro. Zach is a Certified National Shoreline Professional; he should be able to assist in the estimation of projects so Tammy will know what dollar amount to apply for with the Lake Conservation Grant.**
4. **Banking – Greg Brooks asked if he would need a motion to move accounts to hold at one bank. Bob said the bylaws do not say there is anything against holding association money at one bank and he also mentioned Jon had looked into the legalities and there was no reason funds could not be held at one institution. Bob said there should be a motion and approval. The board agreed. Greg said he would look into it and bring it before the Board in the spring.**

**Greg also asked if money should be added to the budget for the fish project. Duane suggested $10,000 be marked for fish stocking.**

**Public/Member Comments – Bob Baxter asked if the from the fish committee a post could be made on the website that they are collecting Christmas trees for fish habitat. Trees can be left by the compost pile or left by the roadside, and they will pick the tree.**

**Duane asked Bob for an update with blight complaints. Bob reported there were 3 complaints filed. One was taken care of, one was in process and one is under review. Bob was happy with the resolve of the first. He reported there are many steps gone through to help reach compliance.**

**There was a thank you for clean up around the tennis courts.**

**It was asked if there would be surcharges for online payments and responded there would be.**

**Directors Comments – Duane: It was a good year inspite of Covid, looking forward to spending money and getting things looking nice. We will look at boat fees when Paul gets back in the spring. We have talked about the tractor, the PTO didn’t’ want to shut off, so we are looking at wether to fix it or get a cabbed tractor. Thank you to the Board, Merry Christmas and Go Blue!**

**Gil: Merry Christmas and Happy New Year**

**Tammy: Thank you to the Board, she mentioned she had learned a lot and told Bob he had done an excellent job.**

**Greg: Have a safe winter.**

**Cory: Thank you to the Board, Tammy is doing a great job with the water projects. Mentioned adding money to the budget for a new barn.**

**Duane: Thank you Janice for accepting the office position**

**Bob: Thank you to everyone and Merry Christmas!**

**Meeting Adjourned - Motion to adjourn by Cory. 2nd by Greg. Adjourned at 8:00 p.m.**