**RLMC BOARD OF DIRECTORS MEETING MINUTES**  
**10/13/2021**

* **Meeting called to order - Bob called the meeting to order at 7:03 pm**
* **Unable to attend were Greg, Duane, and Gil**

**Invited Visitors:  None Noted**

1. **September 2021 Minutes: Lisa**
   1. **September 2021 Meeting minutes – Motion to approve by Troy, 2nd by Tammy, approved**
2. **Treasures Report(s): Greg**
   1. **Treasurer’s Report – Motion to approve by Cory, 2nd by Fred, approved, no opposed**
3. **October 2021 Agenda: Bob**
   1. **October 2021 agenda – no additions, Motion to approve by Cory, 2nd by Fred, approved**

**Unfinished Business:**

1. **Maintenance: Duane**
2. **Office Manager: Janice**
   1. **Office Update: Phone are under CMS now. Copy machine has been updated and working well. Frontier has been cancelled. All locks on building have been updated. Janice is working on logos for the front doors. A binder has been created holding the buildings policy and procedure.**
   2. **Office Recommendations Troy motioned for up to $1,200.00 for a laptop and supporting equipment. Cori supported. All approved.**
   3. **Security Update – Minimal traffic reported by security regarding boats at this time in the season. Winter preparation is happening.**
3. **Member communications: Alice** 
   1. **Newsletter mailed**
4. **Website: Bob**
   1. **Update and Transparency for any updates. Bob requested that all requests go through the board members.**
5. **Entertainment:**
   1. **Rich (Golf Outing Update)**
   2. **Greg (Corn-hole Tournament Update)**
6. **Basketball Courts: Bob**
   1. **Excavation Update (Neither Central or Miller could do work this fall)**
      1. **Defer until spring – ask vendors to hold price**
   2. **Concrete bids and timing**
      1. **Defer until Spring**
7. **Water Quality: Tammy Wright discussed with LakePro additional questions on water reports. Tammy states additional testing will occur this spring and summer. She will keep the board and community posted as more is learned.**
8. **Aquatic Control and Fish Committees Update: Rich Blemaster reported netting project is underway. We are looking forward to learning more on the fish in Rainbow Lakes. Nets will be in the water 10/24**
9. **Banking Update: Bob**
   1. **Both Commercial Savings and Mercantile Bank now have updated officers added**
10. **Legal responses**
    1. **Response sent to Ed (lawyer) with additions from members of the board.**
    2. **Meeting with Ed October 14th**

**New Business**

1. **Mobile/Online Banking – Commercial Bank: Greg/Janice**
2. **RLMC Credit Card (Add to Meeting minutes for Mercantile Bank) – Bob/Janice**
   1. **Melvin and Mary are removed as authorities on the cc accounts**
   2. **Mary’s card is to be canceled**
   3. **The active seat holder of the Treasurer position (currently Greg Brooks) oversees the cc moving forward – Treasurer – updates of the treasurer will be provided to Mercantile as the seat authority changes**
   4. **A new card to be issued to Janice Butler**
   5. **DocuSign permissions are granted**
3. **Online Payment Services for RLMC – Greg/Bob**
   1. **Mercantile Bank – Hosting Services**
   2. **Website Access**
4. **Accounting Firm (s) – Annual Audit (Defer until October meeting)**
   1. **Manner Cortisian (Past Due Bill) – Janice Update**
   2. **Sienna Update – Delayed bill received. Janice has spoken with Sienna about the services and will send payment.**
5. **2021/2022 Budget Update – Greg is still working on this and will report out in November.** 
   1. **Budget Allocation/Use of raised funds (Poker Run etc….)**
6. **Security Cameras Recommendation**
   1. **Wyze Cameras and Service – recommendation to place cameras around the building property**
   2. **Troy motioned to purchase cameras and service fees for security. Total cost is $150.00 for the 5 cameras and $75.00 a year for the service fee. Fred supported. All approved.**
7. **Quickbooks Online Recommendation – Greg and Bob**
   1. **First step to on-line accounting and interface to on-line payments**
   2. **Lisa motioned for the use of $450.00 per year. Cory supported. All approved**

**Public/Member Comments**

**Directors Comments**

**Meeting Adjourned – Fred motioned to adjourn. Cory supported. Meeting adjourned at 7:50 p.m.**